

**WESTERN WEIGHTS AND MEASURES ASSOCIATION BOD MEETING
AT THE NCWM ANNUAL MEETING JULY 16, 2014**

9:07 Meeting called to order by Mahesh Albuquerque

Welcome and announcements - Info and update about Charlie and Patsy Greene – Mahesh is doing finances/treasurer in interim

Roll Call: States present: CA, OR, OR, MT, WA, WY, UT, NM, AZ, HI

Mahesh Albuquerque announced that previous meeting minutes had been emailed.

Budget info was given verbally to the group and projected on screen – overall total in accounts \$37893.91

Excessive amount of training funds – over \$10000.00

Announcement of availability of training funds and process for applying for the training funds – draft procedure projected on screen.

Jerry Buendel – More development needed using California application – one more round through board.

Kurt Floren questioned what is meant by the funds are usually not to be used for travel to meetings i.e. WWMA/NCWM.

Mahesh Albuquerque announced that there have been two requests for training funds – Washington and California.

Kristin Macey described the California request – California District Attorney presenting training on enforcement procedures for the WWMA annual meeting in Portland – This helps justify California travel to the WWMA annual meeting.

Mahesh Albuquerque made a motion asking for approval of the request, Joe Gomez seconded, and the vote passed.

Jerry Buendel described the Washington request – metrology seminar (WRAP) annual training being hosted in Washington.

Mahesh Albuquerque made a motion asking for approval of the request, there was discussion, Kurt Floren seconded, and the vote passed.

Mahesh Albuquerque led a discussion on the NCWM/NIST Train the Trainer program and noted that Scott Simmons and others are available for conducting NIST training using NCWM funding to fund travel etc. for the trainers.

Brett Gurney – talked about hosting a NIST RMFD training to be held the last week of September of the first week of October in Salt Lake City. This training is to be open to others in region along with training for small scales in possible in November.

Discussion related to Train the Trainer - listing information on WWMA website regarding procedure for obtaining trainers, who they are and where they are located along with their SME information.

Bob Wilder announced an upcoming LPG Training course to be held in Cheyenne WY. In October.

Brett Gurney announced price verification training to be held February 28th and 29th in Salt Lake City to be conducted by David Sefcik of NIST.

Jerry Buendel reiterated that the RMFD training to be held in Salt Lake City in September was being managed by the 4 states involved in organizing the training and not by NIST.

Congratulations were given to Joe Gomez for the Lifetime Achievement Award that was given during the awards ceremony on Tuesday.

Mahesh Albuquerque commented on the good representation by the WWMA at this annual meeting with WWMA members on all committees, with several being chairs etc.

Announcement and other information by Steve Harington regarding the WWMA annual meeting to be held in Portland, OR. on September 14-18. The meeting will be held at the Hilton executive tower. The room rates will be \$126.00 per night. Registration fees will be \$300.00 with \$25.00 of that being membership dues, and \$5.00 in fees for PayPal if registering electronically. The scheduled outing will be a cruise on the Willamette River. The training schedule includes technical presentations including, LNG dispensers, EV charging stations, as well as NIST evaluating effectiveness of training ½ day session after meeting with Carol Hockert and Georgia Harris instructing. This training will commence after voting session is completed on Thursday afternoon. An extra night stay will be required for this training. There will be valet parking available, no surface, or garages within walking distance, and none at the hotel. If possible use other means of transportation than personal car due to limited parking. Dining etc. is close to the hotel and public transit very available.

The 2015 meeting is to be held in Boise, ID. and the 2016 meeting is scheduled to be held in Hawaii.

Jerry Buendel expressed concern for local Jurisdictions having the possibility of travel issues to HI.

Mahesh Albuquerque suggested that the WWMA draft a letter explaining the importance of the meeting and supporting HI. as a member of the WWMA to help get travel approval for all jurisdictions.

Updates from states

CA – research on standards for hydrogen, testing of dispensers 7 to date none have made code yet – considering relaxing accuracy tolerances to 10% until 2020. No application for type approval funding by other CA. agencies. Other alternate fuels research including bio-fuels from Ag waste etc. Specifications for CNG/LNG. Hiring 12 positions for all of this.

OR – Alt fuels license for LNG/CNG dispensers – trying to decide if license is needed for each or just one. Concerns about testing and return of product. Concerns about the general increase to workload,

possibility of additional 2 inspectors, but budget restraints at this point, they are needed nonetheless. Motor Fuel quality program increase in rev fee. This increase will double the current fee for motor fuel quality services going from \$5.00 to \$10.00 in device registrations for RMFD's. Hoping to replace aging equipment – rail, etc.

CA Local

LA – Kurt Floren - Staff and funding good, seafood inspections, metrology lab upgrades and maintenance pursuing certification. CA sealers assn. seeking legislation to have authority over packer, distributor, etc. registration over all of CA.

SD – Marco Mares – In the process of reciting assistant sealer. Funding is strong and the new team is working well together and things are going well. They are focusing on teamwork, customer service, and other goals. Accomplishments include database auto NOV generation verses manual process. Inspector tablets generate decrease time of 40% in process. Developing new fees for entire department. Checking all costs in order to increase efficiencies, and reaching out to stakeholders.

NV – Mike Gower - New Nevada rep, needing new supervisor, hiring, and updating aging equipment.

CO – Mahesh Albuquerque - Petroleum program only, no updates from the department of agriculture. Petroleum program funding good, storage tank program funding, no inspection fees, surcharge on fuel. Legislation on CNG/LNG and EV. Retail Natural Gas Regulations went into effect on January 1, 2014. These regulations were developed in cooperation with stakeholders from across the country enforcement begins this month. Hiring a new FTE for the natural gas program this year another next year. Employees have participated in NIST training etc. The division has been working on team building leaning etc. Scott Simmons has been promoted to the petroleum program Inspection supervisor. Two year inspection cycles on all devices.

MT – Tim Lloyd – Petroleum lab has been closed for 2.5 years after losing metrologist/chemist. The budget is tight, and there is no support from marketers for a license fee increase for scales, meters. One vacant position. There has been an increase in the number of devices due to the oil boom in eastern MT.

WA – Jerry Buendel - Two staff hired and purchasing a new LPG prover. Rulemaking for 2014 National handbooks along with signage regulations. Marijuana business both medical and recreational has increased scales. Brochures have been prepared for outreach. Stakeholders want to be in compliance to promote legitimacy. Packaged product – no packaging inspections due to budget cuts.

WY – Bob Weidler – staffing consistent, looking at CNG etc. equipment needs for testing etc. DEF dispensers becoming more prevalent. Conducting more rail road scales inspections - witness inspections trying to cover things not normally inspected.

UT – Brett Gurney - Training requirements of inspections keeping inspectors informed. Adding two new inspectors for RMFD's. More specializing of inspectors. Adding a new replacement for a retire in September. Inspecting gold and precious metal scales and partnering with other agencies/trainings etc. There has been more compliance because of this effort. CNG/LNG inspections not able to do much yet, but hoping to do more. Hired a new motor fuel specialist.

NM – Joe Gomez - CNG/LNG regulations, hoping that something will come out of this conference to base the regulations on, otherwise early next year they will be pursuing something on their own. Good funding and a new large cap test unit. Needing to upgrade lab equipment – octane engines. Filling inspector positions, and was able to raise salaries 5% on low grade inspectors and slight raise on mid-range inspectors. Conducted large capacity scale tests on Navajo reservation in conjunction with Navajo Nation. Working on memorandum of understanding with other Native American tribes for inspections in their areas. NIST conducted LPG and large capacity scales training recently.

Navajo Nation - Clarence Chee – follow New Mexico, and Arizona regulations. Fuel samples are taken to NM or AZ. Follow the lead of the states and follow their technical assistance. Currently have one inspector looking to hire another inspector.

AZ – Michelle Wilson – Arizona has a new director. Looking for legislative approval for two new FTE's in taximeter section. Having license issues with taxi meters. Developing a vapor recovery rule, along with biofuels rules. Licensing CNG facilities to include calibration reports submitted by companies. AZ inspectors witnessing inspections. Needing 2 new replacements.

HI – Jeri Kahana – Director retired and deputy replaced. Struggle with filling positions. Weights and measures is a low priority in the department. Hoping to fill positions soon, manager and 4 inspectors. Barrel tax on oil funding 1 inspector. General fund funding 2 in Honolulu, and 1 on Maui and other islands. Labeling requirements are being looked at and could be put on agriculture or health. Taxi meter oversight, testing of meters, counties take care of insurance, PUC regulated as well. No natural gas stations at this point. Bio fuels emphasis, with discussions on how to use cropland food over fuel etc.

Associate membership - Steve Langford - thanks for the training funds – meeting held yesterday concern was expressed over the lack of use of training funds – “unless we see training funds being used we will ask for a rescind of the extra \$15.00 in registration fees. No requests at this point – this money is to be used to get trainers to training.

Clark Cooney was recognized on new employment with NIST – NIST update - On the job for 6 weeks and enjoying the time so far – Looking to update CNG/LNG EPO's, and update of EPO 28, measuring sector. Attendance at WWMA and southern. Will be attending LPG training in WY. Open to hearing from association about feedback.

Committee agendas

L&R Ray Johnson

11 voting consent items on calendar

3 voting items:

232-3 Retail Sales of Natural Gas as a Motor Vehicle Fuel

237-2 LNG/CNG items – working in conjunction with S&T – worked on first with S&T NG steering committee. Issue – approx. on dispenser label discussion decided to remove language altogether.

Request to include effective date voted down - already effective on CNG no need for new effective date.

237-8 dispenser filters no change voting item

Discussion – voting consent consensus western supports consensus items

S&T Brett Gurney

8 Voting consent items – no opposition on items

232-2 removed last sentence after D to consider with other proposed items
237-2 one vote on all items with L&R same as above in L&R –
Discussion – consensus on consent items – Western supports consensus items
330-4 D
331-1 D

PDC Kristin
No voting items all info
Discussion

BOD Jerry
No voting items – attendance is up on the meeting – Philly meeting next year- NCWM newsletter – Use of online position forum is decreasing may need changes for participation. Appreciation of standing committees and other volunteers

Brett safety liaison for western region – forward safety items and near misses to Brett

Brett western rep on BOD next year

Committees at the Western

L&R
Angela stepped in for NV
Pete Obrien has retired so need for associate member
Need new to replace Angela - Maybe Wayne Reinert

S&T
May need to replace Fred Stienbacher – MT

PDC
OK

Other/new business:

ID 2015
HI 2016
AZ 2017 ?
WY 2017/2018 ?

Planning guide available – should be put on website
Caps for western/National in Philly – board consider expense